

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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May 4, 2004

**FROM:**       **DAVE GIBSON**, Director  
                    Facilities Management Department

**SUBJECT:**    **AUTHORIZE FACILITIES MANAGEMENT DEPARTMENT TO ISSUE REQUEST  
FOR PROPOSAL (RFP) FOR WASTEWATER TREATMENT OPERATIONS  
SERVICES AND APPROVE AMENDMENT TO CONTRACT WITH DB  
CONSTRUCTION**

**RECOMMENDATION:**

1. Approve Amendment No. A2 to Contract No. 01-388 with DB Construction increasing contract amount from \$352,560 to \$361,560 for wastewater treatment and operation services of the Glen Helen Regional Park Pavilion system from June 1, 2004 to June 30, 2004.
2. Approve Request for Proposal (RFP) specifications for the provision of wastewater treatment and operation services of the Glen Helen Regional Park Pavilion County-owned sewage treatment system and authorize the Director of Facilities Management to release RFP and advertise.

**BACKGROUND INFORMATION.** The Facilities Management staff has developed a RFP for the provision of wastewater treatment and operation services at the Glen Helen Regional Park Pavilion. The Glen Helen Park Pavilion wastewater treatment system serves the Pavilion and two public restrooms located within the Glen Helen Regional Park. The Board approved contract # 01-388 with DB Construction that will expire on May 31, 2004. This \$9,000 amendment will allow the current qualified service provider to extend needed services from June 1, 2004 to June 30, 2004 while the Department conducts the competitive process with the attached RFP. The extended timeline allows this department to report to the Board with a recommendation for award of contract prior to July 1, 2004, and aligns this competitive process and subsequent contract with the water system management RFP process, which also be recommended under a separate agenda item.

**REVIEW AND APPROVAL BY OTHERS:** This item has been approved as to legal form by County Counsel (Dawn Stafford, Deputy County Counsel, 387-5471) on April 22, 2004; and reviewed by the County Administrative Office (Lynn Chacon, Administrative Analyst, 387-5426) on April 23, 2004

**FINANCIAL IMPACT:** The Facilities Management Department will return to the Board with the results of the RFP and associated costs prior to the 2004-05 fiscal year. These services are included in the 2003-04 Facilities Management Department Utility Budget (AAA UTL CON) and will be budgeted in subsequent fiscal years.

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Record of Action of the Board of Supervisors

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**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item, concurs with the department's proposal, and recommends this action based on the need to continue to provide wastewater treatment and operation services for the Glen Helen Regional Park Pavilion.

**SUPERVISORIAL DISTRICT(S):** Second

**PRESENTER:** Dave Gibson, Director 387-2230

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